



Sales Engineer

RESPONSIBILITIES:

1. Generate and answer after sales related enquiries among existing & new clients.
2. Review Tender contractual details and prepare Technical/Engineering specifications for quotation, bidding and contractual compliance.
3. Prepare preliminary list of documentation details and drawings for project quotation, bidding and execution.
4. Organize and hold discussion with client on technical details and specifications.
5. Prepare in conjunction with Sales Manager preliminary budgetary estimates for quotation, including BOM take-off.
6. Organize technical specifications for quotation, including specifications, dimensions, description and specification.
7. Coordinate with other departments/vendors in developing engineering specifications for generating of proposal.
8. Implement programs to produce catalogues, information leaflets and marketing materials to support product information dissemination.
9. Perform market surveys time to time to determine company products' presence and user-friendliness in the market.
10. The above job description is by no mean exhaustive. Additional responsibilities may be given to you as and when it is deemed necessary.

EXPERIENCE / SKILLS REQUIRED:

1. Degree in Mechanical, Chemical Engineering and related studies.
2. More than 2 years' experience as sales engineer will be an advantage.
3. Palm oil Industry exposure will be an advantage. Able to work as a team with positive attitude.

SPECIAL OR UNIQUE ASPECTS

1. Computer literate.
2. Able to be based at site.
3. Possessed own transport and valid driving license.

4. Able to interpret engineering drawings.